

RECOMMENDATION FORM

Please fill-in the first section of this recommendation, and then give it to someone other than a family member to complete. No action will be taken on your application until this form is received.

To Be Completed by Applicant:

I am authorizing the release of the following information to be considered in my application for employment to Citrus Park Christian School and understand that the School will hold the information in confidence. I understand that the person completing the information below will mail this questionnaire to Citrus Park Christian School.

Signature of Applicant

Applicant's Name (please print)

Address

City

State

Zip

To Be Completed by the Person Recommending Applicant:

Our school has received an application for a teaching position from the above applicant. We would appreciate your opinion on the applicant's character, personality, and ability to fill this position. The applicant has also agreed that we have the right to keep your reference confidential. Thank you for your help.

Reference's Name: _____

Address: _____

Phone: Daytime (____) _____

Evenings (____) _____

How long have you known the applicant? _____

What relationship do you have with this applicant? _____

List character and personality strengths: _____

List character and personality weaknesses: _____

REFERENCES: Please provide the names, addresses, and phone numbers if possible, of two additional individuals who know the applicant and may be able to provide reference.

1. _____

2. _____
